

# LICENSING ACT COMMITTEE

## Chairmen of Licensing Act Sub-Committees 18<sup>th</sup> June 2015

### Report of the Licensing Manager

#### PURPOSE OF REPORT

To enable the Committee to make arrangements for the chairing of Licensing Act Sub-Committees during the forthcoming municipal year.

**This report is public**

#### Recommendation

- (1) **That the Committee appoints for the new municipal year a number of members to chair the ad hoc sub-committees established to hear individual applications under the Licensing Act 2003 and the Gambling Act 2005.**

#### 1.0 Introduction

- 1.1 The procedure for establishing sub-committees to deal with hearings under the Licensing Act 2003 was agreed at the Committee's meeting on the 14th February 2005. As Members are aware, each sub-committee must comprise three members of the Committee, and is convened by the Chief Officer (Governance), as and when required, from the fifteen members.
- 1.2 It was further agreed in 2005 that the then chairman and vice-chairman and three other named members be appointed as chairmen of the sub-committees, and that each ad hoc sub-committee would include one of these members who would act as the chairman.
- 1.3 This arrangement has continued, although in some municipal years, the Committee has nominated four rather than five chairmen.
- 1.4 For Members' information, there were five chairmen nominated for 2014/15, namely Cllr Terrie Metcalfe, Councillor Jonathon Dixon, Councillor Mike Greenall, Councillor Roger Sherlock and Councillor Sylvia Rogerson
- 1.5 It is always difficult to estimate in advance the workload of the sub-committees. However, in 2014/15, sub-committees met on only 2 occasions, and this reflects the reduced workload since the original implementation of the Act.
- 1.6 As the demand for meetings of the sub - committees has reduced over the past few years, officers recommend that the number of sub-committee chairmen could perhaps be reduced to three, being the Chairman and Vice-Chairman of the Committee and one other member of the Committee.

## **2.0 Proposal Details**

2.1 The Committee is now requested to consider the arrangements for the municipal year 2015/16, and to decide how many and which members to appoint to chair the sub-committees.

## **3.0 Details of Consultation**

3.1 None

## **4.0 Options and Options Analysis (including risk assessment)**

4.1 There is a need for the Committee to appoint sub-committee chairmen. In considering the number of chairmen to be designated, Members should take account of the reduced demand for hearings over the past few years.

## **5.0 Conclusion**

5.1 The Committee is recommended to appoint a number of its members to chair the sub-committee hearings.

### **CONCLUSION OF IMPACT ASSESSMENT**

**(including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)**

None.

### **FINANCIAL IMPLICATIONS**

The Independent Remuneration Panel (IRP) has made provision for special responsibility allowances of £435 to be paid to each Sub-Committee chairman, in addition to the special responsibility allowance that is paid to the Chairman of the Committee, and the budgetary provision reflects this. The fact that a member is only entitled to receive one special responsibility allowance means that it is impossible to estimate the actual budget cost in advance, and generally gives leeway within the budgetary provision.

### **LEGAL IMPLICATIONS**

The proposal is in accordance with the provisions of the Licensing Act 2003, which provides for the establishment of one or more sub-committees consisting of three members of the Committee, but makes no further provision as to how this should be arranged.

### **OTHER RESOURCE IMPLICATIONS**

**Human Resources:**

**None**

**Information Services:**

**None**

**Property:**

**None**

**Open Spaces:**

None

**SECTION 151 OFFICER'S COMMENTS**

The Section 151 Officer has been consulted and has no further comments.

**MONITORING OFFICER'S COMMENTS**

The Monitoring Officer has been consulted and has no further comments.

**BACKGROUND PAPERS**

None

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